We congratulate you and your son and daughter on the completion of their middle school career and officially welcome them to Archbishop Molloy! Your child is now part of the 125 year Catholic, Marist tradition of academic excellence, charitable service, and personal and spiritual growth. This letter is designed to provide helpful information to guide and assist you in making a successful transition from middle school to Archbishop Molloy High School. It contains information about a variety of topics and seeks to answer many of the questions that you may have. We thank you for taking the time to review this information and look forward to meeting you in August and September.

SCHOOL UNIFORMS

A neat appearance is the responsibility of all students. The school uniform is to be worn properly at all times in school and when traveling to and from school. We require that students fully conform to our dress code regulations to fully realize our objectives of neatness and cleanliness. Complete details regarding this policy may be found in the Parent Student Handbook on the Molloy High School website (www.molloyhs.org) in the Academics menu > Student Handbook. To ensure adherence to our standards, uniforms must be purchased from the Tommy Hilfiger Company. All uniform purchases should be made through the link on our school website above. Due to Covid-19, shipping may be affected, please allow plenty of time to receive items.

START DATES FOR SEPTEMBER 2020

Our goal is to reopen school in September. Since we cannot predict what September will look like, we are preparing for a range of possibilities. As soon as we can provide more specific information based on New York State protocols for school openings, we will contact you.

Freshman orientation will be Wednesday, September 9th at 10:30am.

More detailed information about this week and the first day of classes will be provided in the coming weeks. Please be sure to regularly check your school-issued Parent e-mail over the summer. We will also have information updated on our school website.
SCHOOL PHYSICAL FORMS ARE MANDATORY for all incoming freshmen. Completed forms need to be dated after June 1, 2020 and returned to Archbishop Molloy High School no later than August 1, 2020. All freshmen must have a medical and eye examination. Students taking any medication, including over-the-counter medications during the school day, must have a doctor fill out a new MEDICAL AUTHORIZATION FORM every year including students who suffer from asthma and allergies. All forms can also be found on the school website: www.molloyhs.org in Parents menu > School Nurse.

Sports Try-Outs

Before students can participate in school sports, they must fill out an annual Physical form and hand in the Tryout for Sports Form. On the sports form, please check off sports student is participating in and have the physician sign, date, and stamp the back of the Tryout for Sports Form. All forms can be found on the school website: www.molloyhs.org > in Parents menu > School Nurse.

Please note: these times, dates and locations may change due to COVID-19 restrictions. Please confirm these dates on the Molloy HS website as we get closer to the August 24th start date.

Girls Tennis Varsity
Monday, August 24th 12:00pm – 3:00pm
Tryouts take place at Alley Pond Park on Winchester Blvd. & Union Tpke. Across the street from Creedmore Hospital: 79-25 Winchester Blvd. Queens Village, NY 11427

Volleyball
Monday, August 24th – Thursday, August 27th
JV 10:00am -1:00pm / Check-in 10:00am Varsity 1:00pm-3:30pm / Check-in 12:30pm
Practice continues each day until school begins. Tryouts at Molloy HS in the Capt. Marsloe Gym.

Boys Soccer
Monday, August 24th (Varsity) 7:30am – 10:30am (Junior Varsity) 10:00am – 1:00pm
Tryouts and practice take place at Alley Pond Park on Winchester Blvd. and Union Tpke. Across the street from Creedmore Hospital: 79-25 Winchester Blvd., Queens Village, NY 11427. Practice at Alley Pond Park continues each day until school begins.

Girls Soccer
Monday, August 24th (Varsity and Junior Varsity) 8:00am – 11:00 am
Tryouts and practice take place at Alley Pond Park on Winchester Blvd. and Union Tpke. Across the street from Creedmore Hospital: 79-25 Winchester Blvd., Queens Village, NY 11427. Practice continues each day until school begins.

Cross Country Track Clinic
Monday, August 31st through Thursday Sept. 3rd 9:00am - 11:00am, Molloy HS Track Softball Clinic
Tuesday and Wednesday 9/1 and 9/2 11:00am-1:00pm ~ Molloy Baseball Field

Sports Try-Outs Cont’d

Please note that up-to-date information will be posted on our website. In addition, all tryouts are followed immediately by pre-season practice. It is expected that any student selected for the team attend all practices on subsequent days. If a student fails to attend all tryouts and/or days of practice, he/she will be putting their participation on the team in jeopardy. Students may participate in clinics only if their participation does not conflict with their obligations to a Fall sport team. The coach of each team will inform the students of the schedule for the remaining two weeks. All other sports will begin after the school year commences. Tryout information will be released approximately one month before the start of the season.

If there is a conflict with iPad distribution and a practice, the student must attend the iPad distribution session. Session dates and times are listed on next page. All coaches have been notified about the dates and times of the distribution.

Please note these are not just one day tryouts for students - student athletes are expected to continue coming each day of tryouts and practice all the way to the start of school.

Frequently Asked Questions!

1. When do students receive their Metro cards?

   Metro cards are given out to qualified NYC residents (qualification is based on a student’s address) during the first full week of school in homeroom.

2. Will we need any books in addition to those that will be loaded onto the iPad?

   Yes, students will need to purchase workbooks and novels to supplement their textbooks. These items can be purchased at our school store. It is recommended that students bring a blank check or cash in the first week of school to purchase these items. The cost of these items is usually around $100.

3. How will the school communicate with us during our four years as parents of Molloy students?

   Communication will be primarily conducted through your Stanner email address. This is an email address created specifically for communicating with our Molloy students’ parents. You should have received an email with instructions on how to set up this email. We will also text and call the main cell phone you have on file on occasion to remind you of certain events and to inform you in the event of snow or any other emergencies. If you have any problems setting up your new email, please contact our IT Department at helpdesk@molloyhs.com.
As part of our commitment to academic excellence, Archbishop Molloy initiated the iPad program in 2014 to ensure that our students will be the creative thinkers, innovative problem solvers, and collaborative learners who succeed in increasingly competitive college and work environments. The iPad program has been a resounding success, as both students and teachers have used the potential created by the iPad to enhance and transform the learning experience.

The Class of 2024 will be receiving their iPads between August 25th and August 27th. Students are asked to report to the DeChiaro Theatre lobby entrance on Manton Street at their assigned time for a two hour orientation in which their iPad will be configured, their textbooks will be loaded, and skills for using the iPad successfully will be taught. All students must report on their scheduled time and date. **Students are to find their assignment according to where their last name falls in listed alphabetized range on next page.** Students with tuition delinquencies will not be admitted on this day.

Students who are not able to make their assigned time can come to our makeup session on Thursday, August 27th at 12 noon. Please contact the Admissions Department, at admissions@molloyhs.org prior to August 1st and let them know you will be attending the makeup session.

Students will receive a list of all the classes they are scheduled to take only when they come in to pick up their iPad at the end of August, and will receive fully detailed schedules, with times, teachers’ names and room numbers, on the first day of school. For questions about scheduling, consult our website, www.molloyhs.org
Students enter through Front Doors (Manton Street) and proceed to the Jack Curran Gymnasium

Uniforms do not need to be worn for iPad distribution.

Please arrive 15 minutes before allotted time.

Tuesday August 25, 2020

10:00am  Accardo, M. – Caban, M.

11:00am  Cabrera, M. – DiLorenzo, D.

Wednesday August 26, 2020

9:00am   Dimaria, A. – Gonzalez, J.

10:00am  Gorski, O. – Kolar, K.

11:00am  Kossakowski, J. – Mauro, A.

12:00pm  Mavridis, C. – Ortiz, S.

Thursday August 27, 2020

9:00am   Osorio, A. – Rozmus, C.

10:00am  Rucker, B. – Torres, S.

11:00am  Trillana, J. – Zhang, A.

12:00pm  Make Ups

If you cannot make your assigned time or one of the makeup sessions, students will be able to attend the iPad distribution the first week of school. If you have any questions or concerns, contact Admissions via email at admissions@molloyhs.org.
Tuition = $9,850
(Payable in 10 monthly installments, July – April)

Archbishop Molloy High School makes every effort to keep tuition and fees as affordable as possible. Our Alumni are very generous in supporting the mission at Molloy on behalf of your sons and daughters. We understand the financial sacrifice that parents make to send their children to Catholic school. The vast majority of the School’s funding is derived from tuition and fees. The school must operate in a financially sound manner in order to provide a top quality Catholic education in the Marist tradition for each and every one of our students. We ask that parents make every effort to submit payments in a timely fashion.

Tuition and fees may be paid by cash, check, money order, credit card (a 3% convenience fee will apply) or ACH/Debit. Authorization form required for monthly debits is available here: here.

Delinquent Payments

Students whose accounts are greater than two (2) months past due, resulting in an overdue balance of greater than $1,970, may be suspended from class until such time as payment is made. As a courtesy to our families, we do not charge late fees. If circumstances arise that may cause an overdue balance, the Finance Office must be notified immediately. The first invoice will be e-mailed to your STANNER Parent E-mail address on June 10th, with the initial payment due July 1st.

Arrears Policy

Tuition and fees not paid for an individual student as of the end of the fiscal year (8/31) will not be transferred as arrears to the student’s account for the new academic year under the following circumstances:

- The student has carried over arrears in a previous academic year; and
- The total balance is greater than three month’s tuition ($2,955 in 2020-2021).

When these criteria apply, the student may be asked to withdraw from Molloy. An official transcript will not be issued until balances have been cleared.

Tuition Questions

Should you have questions about tuition or your bill, please contact Danielle Santucci-Gracchi in the Finance Department at (718) 441-2100 x117 or via email at dsantucci-gracchi@molloyhs.org. The Finance Office is open during July and August, Monday through Thursday, from 8AM-12PM.

PLEASE NOTE

Students whose tuition is past due by August 2020 will not be able to pick up their iPad during the August distribution orientation.
2020-2021 Tuition Summary:
- Total Tuition: $9,850
- Freshman Registration: $450 (non-refundable; non-transferable)
- Current Student Re-registration: $250 (non-refundable; non-transferable)
- Technology Fee: $550 (non-refundable; non-transferable)

*Note: Tuition and fees are subject to change each year*

Tuition Payment Plan Schedule
- Tuition is due in ten monthly installments ($985 per month)
  - First Tuition Due Date: **July 1st, 2020**
  - Last Tuition Due Date: **April 1st, 2021**
- Monthly invoices (beginning in June and ending in March) will be e-mailed to your “PARENT STANNER” e-mail address. The first invoice will be e-mailed on **June 10th**, with initial payment due on **July 1st**. Your final bill for the school year will be mailed on **March 10th**, with payment due on **April 1st**.

<table>
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<tr>
<th>Class Year</th>
<th>Due Date</th>
<th>Payment Type</th>
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<td>3/7/2020</td>
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<td>8/1/2020</td>
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<td>Freshman-Senior</td>
<td>4/1/2021</td>
<td>Tuition #10</td>
<td>$985.00</td>
</tr>
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</table>
Types of Payments: ACH Payment; Personal Online Banking; Cash, Check, Credit/Debit Card

- **ACH Payments** (Form available on Molloy website – Parents Tab-> Tuition & Fees)
  - Monthly ACH debit payments are set-up by Finance Office
  - Fill out ACH Authorization Form and attach voided check by **May 15, 2020**
  - Mail completed form with voided check or drop off to Finance Office (Room 104)

- **Personal Online Banking Bill Paying**
  - Set-up as outside vendor similar to “Con Edison bill”
  - Vendor – “Archbishop Molloy High School”
  - Account Number – Student ID: 09-XXX; 10-XXX; 11-XXX; 12-XXX
  - Memo: Student Name and Student ID

- **Check**
  - Payable to: “Archbishop Molloy High School”
  - Memo: Student Name and Student ID
  - Mail check to attention Finance Office or drop off to Finance Office (Room 104)

- **Cash**
  - Drop off Cash to Finance Office (Room 104)

- **Credit/Debit card** (a 3% convenience charge will apply to all credit/debit card payments)
  - Credit/debit card payments may be made online at www.molloyhs.org (Parents tab->Tuition Payment).

Please contact the Tuition Manager, Danielle Santucci-Gracchi. She can be reached at 718-441-2100, ext. 117, or at dsantucci-gracchi@molloyhs.org.
The Marist Brothers follow in the footsteps of Saint Marcellin Champagnat, teaching the love and compassion of Jesus Christ while providing young men and women with a complete education. Marist educators journey with students, leading them to grow into adults rooted in Marist values. Students walk with us and develop into good citizens of the world who accept faith as an important part of their culture. These are the marks of a Marist Student.

**Faith-Filled Disciples:** Molloy students are faith-filled disciples of Jesus, following the examples of Mary and St. Marcellin Champagnat.

**Empowered Witnesses:** Molloy students are empowered witnesses to God’s love in their lives. They live simply, morally, and with integrity.

**Agents of Justice and Peace:** Molloy students are agents of Justice and Peace who promote active compassion for the least favored.

**Servant Leaders:** Molloy students are Servant Leaders, responsible for using their God-given gifts to better the world around them.

**Marist Family Spirit:** Molloy students are members of a Marist family. They celebrate and welcome everyone as members of one family created by God.

We at Archbishop Molloy design our educational experience to provide our students with an extraordinary academic and spiritual education. We trust that the Catholic education you find at Molloy will reflect the level of love and concern that you have for your children. If for some reason your high school plans have changed, please contact our Admissions Office via email at admissions@molloyhs.org.

We wish you and your family a wonderful and relaxing summer. All of us at Molloy look forward to greeting you in August at iPad distribution.